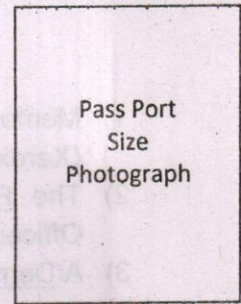


DR.B. R. AMBEDKAR OPEN UNIVERSITY
STUDENT SERVICES BRANCH
ROAD No. 46, JUBILEE HILLS, HYDERABAD – 500 033.
APPLICATION FOR OBTAINING TRANSFER CERTIFICATES OF
UG/DIPLOMA/POST GRADUATE COURSES (FREE OF COST)



1. Admission Number
(according to Identity Card)
2. Name of the Student (as per SSC)
(In Capital Letters)
3. Father Name (as per SSC)
4. Date of Birth
5. Caste (certificate Issued By MRO) :OC/ SC / ST / BC-A,B,C,D,E (V)
6. Nationality & Religion : INDIAN – HINDU/ MUSLIM / CHRISTIAN (V)
7. Name of the Study Centre
8. Course Studies : B.A/B.Com/B.Sc / Diploma / PG / MBA
9. Medium of Instruction : TELUGU / ENGLISH / URDU/ (V)
10. Modern Indian Language in I year U.G.Only: Telugu / Hindi /Urdu / Addl. English (v)
11. Optional Subjects of UG/PG/ Dip : 1).....
2).....
3).....
12. Month & Year of Passing
13. Address for Communication : _____
with Telephone No. _____
14. Particular of D.D/ Challan drawn in favour of the Registrar, Dr B.R. Ambedkar Open University, Hyderabad
DD/Challan No..... Dated Name of the Bank.....Branch

I declare that the information given by me is correct and in the event of any information given is found to be incorrect, I am liable for any punishment as per rules of the University.

Date: _____
Station: _____ Signature of the Applicant

FOR OFFICE USE ONLY

The particulars mentioned above by the applicant are verified with the original records of the student and the information is found correct. Further, the student has paid prescribed fee due to the University.

T.C is issued bearing No..... Date.....

JACT/ DEO Superintendent Asst. Registrar Director

The following certificates are to be enclosed along with application form (Xerox copies of certificates attested by any Gazetted Officer)

For U.G. COURSES

- 1) Memo of Marks of Eligibility Test / Intermediate or its equivalent.
(Xerox copy duly attested by any Gazetted Officer).
- 2) The Provisional/Degree Certificate. (Xerox copy duly attested by any Gazetted Officer)
- 3) A Demand Draft of Rs. 100/- drawn in favour of "Registrar, Dr. BRAOU, Hyderabad.
- 4) Copy of the Date of Birth Certificate attested by any Gazetted Officer. (As recorded at the time of Admission) or SSC Certificate.
- 5) Attested copy of the Caste Certificate issued by Mandal Revenue Officer.
- 6) Copy of the Identity Card & Hall Ticket.

N B: The University reserves the right to cancel T.C. of any student at any stage if it is found such Transfer Certificate was issued on basis of the false information furnished by the student.

For MBA/P.G/DIPLOMA COURSE

- 1) T.C of previous degree course (in original)
- 2) The Provisional Certificate (Xerox copy)
- 3) A Demand Draft Rs.100/- drawn in favour of the Registrar, Dr. BRAOU, Hyderabad.
- 4) Attested copy of Caste Certificate issued by Mandal Revenue Officer
- 5) Copy of Date of Birth Certificate attested by any Gazetted Officer
(As recorded at the time of admission)

Note: 1) TCs are issued only to the student in person. Those who cannot come to the University to collect the TC in person can obtain by Registered Post.

2)The T.C. applications may submit in person or send by post to the Director, Student Services Branch, Dr.B.R.Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad 500033.